

# The Professional Service Directors' Programme: leading with impact

## APPLICATION FORM 2019



<p><b>Deadline for nominations: Friday 11<sup>th</sup> January 2019</b></p> <p><b>Opening 1-1 sessions (London):</b></p> <ul style="list-style-type: none"> <li>Two hour slot between 4<sup>th</sup> and 8<sup>th</sup> March 2019</li> </ul> <p><b>Residential Programme (Crewe Hall, Cheshire):</b></p> <ul style="list-style-type: none"> <li>From late afternoon on 3<sup>rd</sup> April to 4.30pm on 5<sup>th</sup> April 2019</li> </ul> <p><b>Action Learning Set Sessions:</b></p> <ul style="list-style-type: none"> <li>(hosted by participating institutions) 9<sup>th</sup> May 2019, 4<sup>th</sup> July 2019, 3<sup>rd</sup> October 2019, 5<sup>th</sup> December 2019</li> </ul> <p><b>Whole group workshop</b></p> <ul style="list-style-type: none"> <li>Thursday 5<sup>th</sup> September 2019 (with dinner and overnight on 4<sup>th</sup>)</li> </ul> <p><b>Concluding 1-1 sessions (London):</b></p> <ul style="list-style-type: none"> <li>Two hour slot between 15<sup>th</sup> and 17<sup>th</sup> January 2020</li> </ul>	<p><b>OFFICE USE ONLY</b></p> <table border="1"> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> <tr><td></td><td></td></tr> </table>								

**Fee: £5,500 (no VAT applicable)**

*Please note that application forms will be assessed by a selection committee made up from representatives from the AHUA and the Programme Directors.*

Purchase Order number

Title: Prof ☐ Dr ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other

First Name:

Preferred Name:

Family/Last Name:

Position Held:

Department:

Institution:

Address for correspondence

Invoice Address (if different)

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Delegate Email:	<input type="text"/>	PA's Name:	<input type="text"/>
Delegate Mobile:	<input type="text"/>	PA's Email:	<input type="text"/>
Delegate Direct Line:	<input type="text"/>	PA's Phone:	<input type="text"/>

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Have you taken part in any other management / leadership development programmes?

Yes ☐ No ☐ If yes, please state which ones:

### Special Dietary Requirements

Vegetarian ☐ Vegan ☐ Halal ☐ Kosher ☐ No Seafood ☐ No Dairy ☐

Food allergies please state:

Other requirements:

### Application Documents: please send:

- ☐ a one page personal statement outlining your experience and motivation for seeking to join the Programme
- ☐ a copy of your CV
- ☐ a letter of commitment from a member of the University Executive confirming that the time and funding required will be made available together with an indication of what they hope you will gain from the Programme

### Cancellations:

All cancellations must be made in writing (post, fax or email) to the AHUA.

The AHUA will not be responsible for any expense incurred in the lead up to the event. Should the event be cancelled the AHUA will not reimburse for any expense incurred.

Please visit the AHUA website for the full Terms and Conditions including the cancellation policy see the AHUA website.

Please contact Catherine Webb on [c.f.webb@ahua.ac.uk](mailto:c.f.webb@ahua.ac.uk) to cancel your place on the programme.

### Data Protection:

Booking on this programme means you have agreed to the AHUA storing your booking details electronically in order to process applications and invoices. Your information will not be shared with third parties.

Please complete this form and return it by post, fax or email by **Friday 11<sup>th</sup> January 2019** to:

### Catherine Webb

Executive secretary

Association of Heads of University Administration (AHUA)

Sackville Street Building

Sackville Street, Manchester, M60 1QD.

T: 0161 275 8095 F: 0161 275 8096 E: [c.f.webb@ahua.ac.uk](mailto:c.f.webb@ahua.ac.uk)

October 2018