|  |  |
| --- | --- |
| **Deadline for applications: Monday 12 December 2022, 17.00.****Welcome Session (online):*** 18 January 2023, 10.00 – 12.00

**Individual, two hour, one-to-one session (online):*** w/c 6 February 2023

**Residential Programme (in person):*** From 14 March, 13.00, to 16 March 2023, 16.30 (Crewe Hall, Cheshire)

**Action Learning Set Sessions:*** 3 May 2023 (online) 29 June 2023 (in person)
* 6 September 2023 (in person) 1 November 2023 (online)

**Final workshop (in person):** * 6 December 2023 (London)

**Individual, two hour, one-to-one session (online):*** w/c 15 January 2024
 | **OFFICE USE ONLY** |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **Fee: AHUA Members’ Price: £5,750 AHUA Non-Member Price: £6,750 (No VAT will be added)** |

|  |
| --- |
| *Please note that entry to the programme is on a competitive basis. Application forms will be assessed by a selection committee made up from representatives from the AHUA and the Programme Directors.* |

|  |  |
| --- | --- |
| Please enter a Purchase Order number, or indicate if one will be sent *(as entry to the programme is on a competitive basis, you may wish to delay sending a PON until your place has been confirmed)* |  |

|  |  |
| --- | --- |
| Title: |       |

|  |  |  |  |
| --- | --- | --- | --- |
| First Name: |  | Preferred Name: |       |
| Family/Last Name: |  |
| Position Held: |  |
| Department: |  |
| Institution: |  |

Address for correspondence Invoice Address (if different)

|  |  |
| --- | --- |
|  |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Delegate Email: |  | PA’s Name: |  |
| Delegate Mobile: |  | PA’s Email:  |  |
| Delegate Direct Line: |  | PA’s Phone: |  |
| **Have you taken part in any other management / leadership development programmes?**Yes No If yes, please state which ones:  |

|  |
| --- |
| **Special Dietary Requirements – please indicate those that apply**Vegetarian  Vegan Halal  Kosher  |
| Food allergies please state:      | Other requirements:      |

|  |
| --- |
| **Application Documents: please send:*** one page personal statement outlining your experience and motivation for seeking to join the Programme;
* copy of your CV;
* letter of commitment from a member of the University Executive confirming that the time and funding will be made available together with an indication of what they hope you will gain from the Programme.
 |

**Please tell us how you found out about the Programme:**

|  |
| --- |
| **Cancellations:*** All cancellations must be made in writing (post or email) to the AHUA.
* The AHUA will not be responsible for any expense incurred in the lead up to the event. Should the event be cancelled the AHUA will not reimburse for any expense incurred.
* Please visit the AHUA website for the full Terms and Conditions including the cancellation policy.
* Please contact Catherine Webb on c.f.webb@ahua.ac.uk to cancel your place on the programme.

**Data Protection:****Please indicate that you agree** to the AHUA storing your booking details electronically in order to process your application, invoice and send you information about this Programme including a list of delegates. Your information will not be used for any other purpose nor shared with third parties.  **I agree to the above** Yes / No**Please complete this form and return it by email to** **c.f.webb@ahua.ac.uk** **by Monday 12 December 2022, 17.00.**Catherine Webb,Executive SecretaryAssociation of Heads of University Administration (AHUA)E: c.f.webb@ahua.ac.uk T: 07785 286833 July 2022 |